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BROKEN ARROW PUBLIC SCHOOLS
Educating Today *Leading Tomorrow*

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: April 26, 2022

Contract/Agreement Vendor:
Name of Vendor & Contact Person

Vendor Email Address

Accept and approve the NEW agreement between Broken Arrow Public Schools and Brightly Software for the subscription purchase of Technology.
Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO
 If yes, Technology Admin:

Leadership Team Member:

Funding Source:
Fund/Project OCAS Coding

Consent

Action

Accept and approve the NEW agreement between Broken Arrow Public Schools and Brightly Software for the subscription purchase of Technology Essential Help/Service Desk. The four month contract includes 2 months at no additional cost, service dates 03/01/22-06/30/22. Previously approved at the 02/07/22 BOE meeting and paid with Bond funds. Name of Company changed from Dude Solutions to Brightly Software. No cost to the District at this time.

Summary *This area must be complete with full explanation of contract*

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

Company Name: Brightly Software - United States
Report Name: Sales Register
Created On: 4/22/2022
Location: USA--Brightly Software United States

Date: 2/17/2022
Client: 15267--Broken Arrow Public Schools
Inv #: INV-10574
Due date: 3/19/2022
Location: USA--Brightly Software United States
Curr: USD
Txn amount: 1,619.44
Amount paid (USD): 1,619.44
Paid by: 29349
Method: Credit Card
Pay date: 3/11/2022

Grand total: 1,619.44



Subject: Announcement of Change of Company Name

We are pleased to inform you that Dude Solutions, Inc. has changed its name to Brightly Software, Inc. effective March 8, 2022. We have attached a copy of the Certificate of Amendment evidencing the name change for your records.

This rebranding will not affect or delay any current orders or in-process transactions. You may continue to pay invoices previously issued by Dude Solutions, Inc., and we will continue to accept Order Forms issued by Dude Solutions, Inc. However, from March 8, 2022, we will be using the new name for all our official purposes. Therefore, we request you to make a note of the change in the company's name. We have included current payment information below and a W9 for your convenience.

Please accept this letter on behalf of Brightly Software, Inc. in lieu of a voided check or deposit slip.

ACH PAYMENTS

Beneficiary: **Brightly Software, Inc.**
Bank Name: HSBC BANK USA NA
95 Washington St. 4 South
Buffalo, NY 14203
Account: 879026464
Routing: 022000020

CHECK PAYMENTS

Please use our lockbox address for check payments:
Beneficiary: **Brightly Software, Inc.**
PO Box 360717
Pittsburgh, PA 15251-6717 or 15250 - 6717

WIRE TRANSFERS

Beneficiary: **Brightly Software, Inc.**
Bank Name: HSBC BANK USA NA
452 5th Ave
New York, NY 10018
Account: 879026464
FED: 021001088
Swift: MRMDUS33

CORPORATE HEADQUARTERS

Brightly Software, Inc.
11000 Regency Parkway, Suite 400
Cary, NC 27518

Contact us:

Phone: Accounts Receivable 877-639-3833

Invoice questions, remittance copies, W-9, COI, Quotes, and payments: accountsreceivable@brightlysoftware.com

Purchase orders, sales tax certificates & vendor form requests: billing@brightlysoftware.com

Website: www.brightlysoftware.com

Product: SaaS – Web Based Services - Software

Tax ID# 56-2174429 (C-Corp)

Kind regards,

DocuSigned by:

A handwritten signature in cursive script that reads 'Davion Cooper'.

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Davion Cooper

VP, Finance

Brightly Software, Inc.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Brightly Software, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
11000 Regency Parkway, Suite 400

6 City, state, and ZIP code
Cary, NC 27518

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

				-					
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or

Employer identification number

5	6		-	2	1	7	4	4	2	9
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Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

DocuSigned by:
Signature of U.S. person ▶ *Davion Cooper*

Date ▶ **3/8/2022 | 8:02:31 AM PST**

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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Delaware

The First State

I, JEFFREY W. BULLOCK, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY THE ATTACHED IS A TRUE AND CORRECT COPY OF THE CERTIFICATE OF AMENDMENT OF "DUDE SOLUTIONS, INC.", CHANGING ITS NAME FROM "DUDE SOLUTIONS, INC." TO "BRIGHTLY SOFTWARE, INC.", FILED IN THIS OFFICE ON THE EIGHTH DAY OF MARCH, A.D. 2022, AT 8:04 O`CLOCK A.M.




Jeffrey W. Bullock, Secretary of State

5473758 8100
SR# 20220912063

Authentication: 202848857
Date: 03-08-22

You may verify this certificate online at corp.delaware.gov/authver.shtml

State of Delaware
Secretary of State
Division of Corporations
Delivered 08:04 AM 03/08/2022
FILED 08:04 AM 03/08/2022
SR 20220912063 - File Number 5473758

**CERTIFICATE OF AMENDMENT
TO THE
CERTIFICATE OF INCORPORATION
OF
DUDE SOLUTIONS, INC.**

(Pursuant to Section 242 of the
General Corporation Law of the State of Delaware)

Dude Solutions, Inc., a corporation organized and existing under and by virtue of the
General Corporation Law of the State of Delaware (the "**DGCL**"),

DOES HEREBY CERTIFY:

1. That the name of this corporation is Dude Solutions, Inc.
2. That this corporation was originally formed as a North Carolina corporation on
January 6, 2000, under the name Dude Solutions, Inc. and was converted to a Delaware corporation
of the same name pursuant to Section of 265 of the DGCL on January 29, 2014.
3. That the board of directors of this corporation duly adopted resolutions setting
forth a proposed amendment to the Certificate of Incorporation of this corporation, declaring said
amendment to be advisable and in the best interests of this corporation and its stockholders, which
resolution setting forth the proposed amendment is as follows:

RESOLVED, that Article I of the Certificate of Incorporation of this corporation is
amended to read, in its entirety, as follows:

The name of the corporation (the "Corporation") is: "Brightly Software, Inc."

4. That the foregoing amendment has been duly adopted in accordance with the
provisions of Section 242 of the DGCL.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, this Certificate of Amendment to the Certificate of Incorporation has been executed by a duly authorized officer of this corporation on this 8th day of March, 2022.

DocuSigned by:
By: Kevin Kemmerer
Name: Kevin Kemmerer
Title: Chief Executive Officer

Dude Solutions Inc



Thank you for your purchase! Below is your receipt with all relevant transaction information.

Transaction Receipt



Mar 11, 2022

11:48:47 AM EST

\$1,619.44

Transaction ID

7052194139

Auth Code

029349

Billing Details

Broken Arrow Public Schools INV-105744

Broken Arrow Public Schools

701 South Main Street

Broken Arrow, OK 74012

US

greg.smith@dudesolutions.com

Shipping Details

Broken Arrow Public Schools INV-105744

Broken Arrow Public Schools

701 South Main Street

Broken Arrow, OK 74012

US

greg.smith@dudesolutions.com